



**Stantec Consulting Services, Inc.**  
6995 Sierra Center Parkway  
Reno, Nevada 89511

December 12, 2019

Amendment #1

Mr. Chris Cobb, PE  
Parks Development Coordinator  
**CITY OF SPARKS**  
431 Prater Way  
Sparks, Nevada 89432

**Reference: Extra Work Order #1 for the Additional Parking Lot at Golden Eagle Regional Park Project in Sparks, Nevada**

Dear Mr. Cobb,

Stantec is pleased to provide this extra work order (EWO) for the Additional Parking Lot at Golden Eagle Regional Park project located in Sparks, Nevada. The project consists of installation of an additional 80-space parking lot with associated access road, turnaround, sidewalks, curb and gutter, drainage design, xeriscape landscaping and lighting.

Our original proposal was dated September 15, 2017, Stantec commenced with the project in November of 2017 and was put on hold in October of 2019. This EWO has been prepared to review and update the construction documents that were put on hold in October of 2018, verify quantities, prepare bid item clarifications, provide an opinion of probable construction cost and provide support through the bidding process. Construction period services and construction staking will be provided under a separate Extra Work Order.

Stantec proposes to provide these services under the following scope of work:

## **SCOPE OF WORK**

### **1.0 CIVIL AND LANDSCAPE DESIGN UPDATE**

The plans, details, specifications, quantities and associated reports will be reviewed, and updated to meet current code and final stamped plans will be re-issued. The Issue for Construction (IFC) documents will be submitted and reviewed by the City of Sparks for site development permitting and bid processing.

### **2.0 ELECTRICAL DESIGN UPDATE (PK ELECTRICAL, INC)**

PK Electrical, Inc (PK) will update their plan sheets to comply with current codes and standards and associated IECC calculations will be updated. Lighting fixture types and calculations will be updated to current models and PK will coordinate with the City of Sparks to verify finalization of any changes previously discussed.

### **3.0 BID PERIOD SERVICES**

Stantec will prepare a notice advertising the upcoming bid as directed by the City of Sparks. Bid packages will be available to bidders from the City of Sparks. Stantec will respond to bidder



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**Reference: Proposal to Provide Engineering Services for an Additional Parking Lot at Golden Eagle Regional Park in Sparks, Nevada**

inquiries, attend and run a pre-bid meeting, prepare addenda as required, attend the bid opening and prepare the bid analysis leading to a recommendation of award.

**ASSUMPTIONS AND SCHEDULE:**

1. All permit application fees will be the responsibility of the City.
2. Stantec and PK will prepare the updates for bidding prior to the end of 2019.

**FEES:**

The Scope of Work above can be performed on a time and expense basis for the following estimated fees:

Task	Description	Cost
1.0	Civil and Landscape Design Update	\$5,226
2.0	Electrical Design Update	\$1,400
3.0	Bid Period Services	\$1,480
	Reproducibles / Other Direct Costs	\$500
<b>TOTAL</b>		<b>\$8,606</b>

Thank you for the opportunity to be of continued support to the City of Sparks. Should you find this Amendment #1 acceptable, please provide execution of approval via signature block below. Upon receipt of authorization, we will proceed with our services in accordance with the terms and conditions of the original agreement. Should you have any questions or comments regarding the scope of work, please call us at (775) 850-0777 at your convenience.

Regards,

**STANTEC CONSULTING SERVICES, INC.**

Trina Magoon, PE  
 Principal, Community Development Sector Leader, Nevada  
 Direct: (775) 398-1220  
 trina.magoon@stantec.com

Attachments: PK Electrical, Inc. Proposal to Stantec, dated December 11, 2019

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**Reference: Proposal to Provide Engineering Services for an Additional Parking Lot at Golden Eagle Regional Park in Sparks, Nevada**

IN WITNESS WHEREOF, the City of Sparks has caused this Contract to be executed by its officers thereunto duly authorized and the Consultant has subscribed same, all on the day and year first above written.

\_\_\_\_\_  
(Vendor)

CITY OF SPARKS, NEVADA  
A Municipal Corporation

By: \_\_\_\_\_

By: \_\_\_\_\_  
Ronald E. Smith, Mayor

\_\_\_\_\_  
(Title)

APPROVED AS TO FORM

ATTEST:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Clerk



# Contract Proposal

## CP19402

### Proposal For

Trina Magoon, P.E.  
 Stantec  
 6995 Sierra Center Parkway  
 Reno, NV 89511  
 trina.magoon@stantec.com

### From

**Karen Purcell, P.E.**  
 Principal

**Dec 11, 2019**

### Project

Golden Eagle Regional Park Additional Parking

### Project Description

The project is to update the plans to comply with current codes and standards. The plans were originally submitted in 2018. The IECC calculations will be updated. The lighting fixture types and calculations will be updated to current models. We will coordinate/verify with the City of Sparks on any changes that were discussed previously.

### Scope of Services

Design phase services include updating the plans as described above.

Deliverables include stamped and signed plans suitable for bid and permit.

Construction phase services are not included in this scope or fee.

### Fee and Structure

	Amount
Additional Services - Update Plans	Fixed Fee 1,400.00
<b>Total Amount</b>	<b>\$1,400.00</b>

### Terms and Conditions

Terms and conditions will be per the original agreement for this project.

### Authorization and Acceptance

(Acknowledgment of Concurrence with the foregoing)

**Karen Purcell, P.E.**  
 Principal

**Trina Magoon, P.E.**

Date